1. Moderator: Make sure all notes are off so that the user has a clean view.
2. Ensure User is on the page: Tracking1\_Search-pulldown when they click and find the Tracking module.

Tracking Review

Search Capability with typeahead:

1. Find the Tracking module within the navigation. Ensure User is on the page: Tracking1\_Search-pulldown when they click and find the Tracking module.
2. Begin a search of bills for the attorney Greg Nilsen: Just type in the first couple of letters of Greg’s name in order to begin your search.
3. Select the option of Billing Attorney (they should be seeing a dropdown with category options that Gr appears in).
4. Click on the Search button (Return does not work on the prototype, but you can explain a return would work later in the application if they try that).

Viewing Details:

1. Moderator: “How would you select all the invoices on the page if you wanted to?”
   1. (note how user tries to select all – if it’s through the top, drag and drop select, etc.)
2. Moderator: “How would you deselect all the invoices you have selected on the page if you wanted to?”
   1. (note how user tries to select all – if it’s through the top, drag and drop select, etc.)
3. Select the first invoice on the page
   1. (note how user tries to select)
4. Once the invoice has been selected;
   1. Select the Details to view the details

Inbound Data

1. Does User know what the label means? (get feedback on their thoughts for labeling)
2. Select it
3. Is this the information the User was expecting?
4. If not – what were they expecting to find here?

Outbound Data

1. Does User know what the label means? (get feedback on their thoughts for labeling)
2. Select it
3. Is this the information the User was expecting?
4. If not – what were they expecting to find here?

Action Buttons

1. Walk user through each of the action buttons
2. Does the User recognize each of the action buttons?
   1. If not – which ones were they struggling with?
   2. Why were they struggling with them? Does picture not visually represent the button well?
3. Once told what a button was (if struggling) did it make sense?

History

1. Does User know where the History button is? (get feedback on their thoughts for labeling)
2. Select it
3. Is this the information the User was expecting?
4. If not – what were they expecting to find here?
5. Can the User figure out how to get back to the grid on their own?